

July 11th, 2016, 18:30

Attendance: Paul, Barb, Celia, Sydney, Miel, Peter, Paul, Darrell

Agenda

- 6:30 Introductions, if necessary
- 6:35 Explanation of changes to meeting procedures (Darrell)
- 6:40 Approve previous Meeting Minutes (Darrell)
- 6:45 Treasurer's Report (Celia)
- 6:55 Program Director's Report (Peter)
- 7:10 Regatta Planning Committee (Barb)
- 7:15 Mission, values, expectations draft (Sydney)
- 7:35 bank signatory (Donna)
- 7:40 Club Credit Card (Donna)
- 7:45 Refund Policy for LTR (Donna)
- 7:50 Volunteer Issues (Barb)
- 7:55 Parking Lot Items
 - AE Documentary
 - Boat house
 - Boat repair policy?
 - Auditing statement
 - Peter raising other people issues
- 8:00 Adjourn

Minutes

Motion: approve minutes. Passed without objection.

Treasurer's report:

Celia working to clean-up regatta payment system. Will leave to her unless she needs board help.

Glen brought up issue of how to handle/finance boat repairs and suggested we have a discussion.

Program Director's report:

Membership should hit \$70,000 not counting previous payments that came in during December. LTR revenue is much higher than projected, possibly as much as \$4k more.

That being said, other costs have been higher, and we need to watch costs, as we're a bit over budget. We may need to postpone December rent payment again.

Status of rent for former PWR space rental currently unknown, may end up having extra costs.

Sydney suggested doing some more aggressive fund-raising in 2017. Peter expects to have some fund-raising targets soon. Current loans will be paid off this year, so we can consider purchases.

Motion: Approve revised budget from Peter. Approved without dissent.

No news on boathouse front.

Peter less worried about cost of Row for the Cure, but will be smaller. May be last year we do Row for the Cure, as Molly at PVRA has expressed an interest.

Regatta Planning Committee

Specifically wanted to make sure help being distributed more equitably at Row for the Cure and Fall Classic. Peter is creating a “race committee” to help organize the regatta(s). Peter planning to spread knowledge around this fall.

Values and Expectations

Sydney, Travis, and KBott reviewed other clubs’ and organizations’ codes of conduct and tried to figure out what we had.

Looked for what would add to the existing rules and procedures. Goals were to give a shared sense of community, and to introduce people in the club to the club’s values.

Looking for three things

- What do we call it?
- Do these values reflect what we think is important.
- If we do adopt, how to introduce statement and engage membership

Related: what does enforcement mean?

Should be part of new member packet.

Was agreed to move forward without seeking broad membership comments.

Bank signatory

Doing progress check. Donna and Celia to update signatories to be them.

Club credit card

Once the above is done, want CC for club.

Refund policy for LTR

Do we have one? Need to find exact policy, but it should be. Need to find and make sure policy is on website and on payment page.

Volunteer Issues

Needing to harass the men about getting volunteer hours. Peter to harass.

To Dos

New Action Items

All board members to submit comments within two weeks – July 25, in particular compare to SafeSport policy enforcement.

Darrell to turn Values and Expectations into Google Doc

Darrell to create introductory paragraph(s)/letter in said document

Peter to find and send LtR refund policy

Peter to ask Nick about next PBH meeting.

Previous action items (strikethrough indicates completion)

- ~~Barb to contact Brandy about next Picnic Row.~~
- ~~Comments on by-law updates are open~~
- ~~Sydney to bring proposal for Code of Conduct~~
- Darrell to create document to collect more priorities from board members (and to prioritize them).
- Donna to start writing operating manual for treasurer

Continuing Action Items

- Operating manual updates by Peter and Jim Barrett
- Rental Rack Leases — Peter inventories and presenting a lease liability agreement. ~~Peter will also label all boats as to their availability for club use.~~
- Board Minutes to be posted on website after adoption.