

December 12, 2016, 18:30

**Attendance:** Barb, Glen, Sydney, Peter, Paul, Donna

## Agenda

- Review SafeSport Policy potential changes
- Review By-laws for potential changes
  - changes need to be announced 30 days before annual meeting for approval
- Dues calculations
  - How to handle partial years. **Dues will be prorated according to date person joins.**
  - What defines the “rowing year”? **Calendar Year. Members paying in a lump sum must pay by March 1 or no row.**
  - How does the fixed subsidy from LTR change dues structure as membership grows
- Treasurer’s Report
- Program Director’s Update
- Coaching Update
- Administrative Board report
- Old Business
- New Business

## Meeting Notes

- Minutes from last month’s meeting not available.
- Safe Sport update deferred until next month.
- Peter and Barb to meet and finalize proposed by-law changes, present to board week of 20th of December so that board can comment prior to annual meeting.

- Discussion regarding policies regarding dues structures for coxes. The question was raised as to whether or not we should consider partial dues reduction for people who cox part time.
- Donna presented treasurer's report. She is now the only signer on the checking account. Debit card will be issued. Credit card will be procured for Program Director's use.
- Peter covered budget proposal.
- Sydney raised the question of doing an audit of club finances. No motion was made. The general opinion was to delay any such audit until the end of CY17.
- Peter presented new dues proposal.
- Motion to approve budget and dues structure: Paul. Second: Sydney. Passed without objection.
- Coaching update: Travis will be leaving and the club will need to plan for a replacement. Search committee will consist of Peter, Travis, Kris Lightner, and Anne Reid. Ad will be placed on row2k ASAP. Peter will notify the local coaching community. Goal is to begin interviews in January and have position filled by beginning of the rowing season (March 1).
- Lucky Lab is reserved for 1/29 3:00 to 5:00. Barb is handling the details.
- Upcoming club communication will include notification that members should indicate their desire to join the board. Intent is to finalize the ballot at least two weeks prior to the annual meeting and to finalize all voting 24 hours before the meeting. Results of the voting will be presented at the annual meeting.
- Kim has notified Becky that the board will be selecting a different member to represent Station L at the Portland Boathouse. Paul will act as one of the two representatives, the board will need to select another member to attend the PBH meetings as well. PBH will be holding a meeting in January however the date is yet to be determined.

## **New Action Items**

- Add coxing compensation (part time coxing) discussion to next month's agenda. Also consider policy for dues when members are injured and can't row for an extended time.

**Previous action items (strikethrough indicates completion)**