

# February 12th, 2018, 18:30

**Attendance:** Peter, Sydney, Donna, Glen, Donna, Alice, Terry

## Agenda

- Approve Previous Minutes (5 min, Darrell)
- Board Position Elections (10 min, Darrell)
- Director's Report (10 min, Peter)
- Sick Leave Policy (15 min, ??)
- Pepco Bldg Update (30 min, Terry)

## Minutes

6:35 Meeting called to order.

Meeting started with a discussion of the new slate of officers including the important tasks that will face the board in the coming year.

Board nominated and approved Sydney as the Board Chair for the coming season.

Board nominated and approved Darrell as Secretary for the coming season

Meeting turned over to new Board Chair.

Motion made (Donna) and Seconded (Glen) to approve prior meetings minutes. Approved without dissent.

Peter gave financial report. Oars were "pre-purchased". 1 set of sweep oars and 5 sets of sculling oars. Donations are being solicited to cover as much of the cost as possible.

Membership numbers are already promising and are already within the margin of error for budgeting purposes.

Peter reported that the budget for rent for the year will be reduced due to some changes made by the PBH board involving income from the former Alder Creek space as well as the fact that the loss of UP's rental income will not have to be completely covered by Station L.

Alice pointed out that the Board's activities are often not visible to the club as a whole and that it would be helpful to provide some sort of communication on a regular basis (the suggestion was quarterly) to inform the members of the board's work.

Terry gave an update on the Pepco building. She expressed the concern that we cannot rely on the new boathouse as a short term solution and need to be considering what we will do for the period between the expiration of our lease and the development of a new long-term home.

Peter gave a summary report of the staff / coaches meeting that occurred on 2/6.

Peter gave an update on the required sick-leave policy and indicated that our payroll company would be capable of handling the required book-keeping.

Motion to table sick leave discussion until next meeting (Donna), Second (Glen). No discussion.  
Approved without dissent.

Motion to adjourn (Glen). Second (Alice). Adjourned at 8:12

## New Todos

- Alice to present proposal for quarterly communications with members. Consider whether this may be a vehicle to reduce the workload for Peter in terms of providing ongoing communications about upcoming events, etc.
- Peter and Terry will meet with PBH representatives for the purpose of updating the status of the efforts on the new boathouse and to represent the board's concerns regarding timelines.

## Previous Todos

- Coaches to review safety issues and send update to the membership. Peter will send coaches a summary of talking points.
- ~~Working group to convert "monthly membership" to "annual membership payment plan" to help avoid confusion about what it means.~~
- ~~Peter and Jim to create a written message to explain the need to control club costs. This message will be provided to the team captains who will then be responsible for communicating that message to the athletes.~~