

# September 12th, 2018, 18:30

**Attendance:** Terry, Alice, Syd, Jim, Peter, Darrell

## Agenda

- Approve Previous Minutes (5 min, Darrell)
- Program Director Report (5 min, Peter)
- Finalize/approve protocol for allowing junior rowers/coxs for special events/regattas/coached practices (10 minutes, Sydney)
  - Jim's work on the parental/rower release, emergency medical form
  - Clarification of his role as a board member and not in the capacity as an attorney for Station L
  - Modification of operating rules and website sign up, protocol for collecting/storing paperwork through registrar
- Update on private fundraising effort for women's lightweight double (Fluid—spearheaded by Anita and Dorothy) (5 minutes)
- Treasurer items to address (Donna requested that I bring up since she is out of country)
  - Whether to amend budget to set aside funds for moving costs/incidentals related to move
  - Plan for looking at repayment of outstanding loans that we are obligated to pay (\$18,365. Currently)
  - Plan for 2019 dues—"if we are not 100% certain that we will have a home, I would rather charge for ½ year than have to refund dues in August"—Donna
- Report from Portland Boathouse—site selection task force (Terry)
  - Establish date we would plan to move out of our location (need to communicate this to Nick) and into temporary site (5 min)
  - Review current status of PBH search for temporary and permanent/long term sites (Terry) (20 minutes)
  - Establish whether we need a sub-committee to determine whether to begin ASAP exploring separating from PBH and looking for temporary site for Station L (10 min)
  - Decide about how and when to communicate with Station L membership re: our situation, plan, and request assistance from membership (10 min)

## Minutes

**Motion:** Approve July minutes (approved unanimously)

### Program Update

LTR attendance is down vs previous years, running 3 sessions instead of 4.

Attendance at practice has been very high.

Planning (October) to talk about how to better organize the program as we grow.

### Junior rowing protocol

**Motion:** Adopt the following or substantial similar text as part of the operating rules. (Adopted unanimously.)

“On occasion with permission from a Station L coach, minors (<18 years of age), may be temporarily added to the Station L roster and participate in coached STL practices and regatta events. To be added to the roster, a legal guardian/parent needs to sign (1) annual US Rowing Release of Liability for Station L (online through USRowing or paper copy) and (2) sign an emergency medical release form. These forms should be given to the Station L membership coordinator. Digital copies should be sent to the Secretary for storage.

Copies of emergency contact information shall be kept in an accessible location in the boathouse.”

**Motion:** Adopt the following statement (approved unanimously, with Jim abstaining)

“The Station L board acknowledges that Jim Barrett is not Station L Rowing Club's or the Board's attorney. He reviewed and edited the forms solely in his capacity as a member of the Board. He is not providing (and cannot provide) any legal advice as to the enforceability of the forms or their sufficiency for any purpose. His review of the forms and any of feedback regarding them is not intended to, and does not, create an attorney-client relationship between me or my firm, Ogletree Deakins, and the Club.”

### **Treasurer's Report**

Concern was raised that moving costs need to be set aside from the budget. Peter says that there's not much room to do that in 2018 and would require cutting programs. Also raised the point that we have money as members of the Portland Boathouse.

### **New Home Selection**

From PBH board minutes:

#### *Temporary Options*

Centennial Mills open to having us there, the site of the former Police Horse Barn. We would have to provide docks, launch storage, etc. PBH talked to dock designer about design possibilities. May be possible to make permanent.

OHSU Moody property is not being built currently. 3rd best possibility. Need to provide dock, may only be temporary. May require us to (sub-?)lease Zidell land between OHSU property & water.

Location where we were for the summer requires permitting if there's any kind of construction or earth moving. But haven't heard back from the owner for a while.

#### *Permanent Options*

Restaurant at Riverplace Marina is for sale, asking price is \$3 million. Would also require building a dock and leasing river bottom from the state.

Current site of Oregon Ballet Theater may come open.

Next meeting Sept 27th at Rose City, 7pm.

## New Todos

- Darrell to update the operating rules with the above text
- Alice to add juniors policy to the quarterly update to the membership

## Previous Todos

- Donna to e-mail Scott about button for private coaching on web page.
- Alice to draft language for an e-mail to squelch rumors that our lease has been renewed, and to give an update including such information as we can.
- Glen, Jim, and Donna to draft a proposal for a sweep version of the Captain's Test.
- Darrell to resend reminder that all board members need to take safesport test.
- Sydney to communicate minors policy to Peter.
- ~~• Darrell to send previous minutes for approval.~~
- Darrell to add injury policy to operating rules.
- Peter to remind people who handle money and memberships that all exceptions to standard membership arrangements to go through the board.
- ~~• Peter to inquire with US Rowing about use of Rose City coxswains despite being minors, perhaps under the supervision of Rose City Coaches.~~
- Peter to ask Brad to bring his camera and take head shots of coaches and the board to put on the website.
- Coaches to review safety issues and send update to the membership. Peter will send coaches a summary of talking points.
- Working group to convert "monthly membership" to "annual membership payment plan" to help avoid confusion about what it means.