

December 17th, 2018, 18:30

Attendance: Terry, Alice, Jim, Glen , Peter, Sydney, Darrell. Penny (guest)

Agenda

- Review Previous Minutes (Darrell, 5min)
- Program Director's Report (Peter, 10 min)
 - Coach hiring update (Peter) 5 min
 - Women's team leadership update (peter/sydney) 5-10 min
 - Social Media team update (Peter/Alice) 5 min
 - Row for the Cure Vote (Peter) 2 minutes
 - Learn to Row/PCC
- PBH Storage space request
- PBH tour
- Safety (Penny)
- Annual Meeting & Elections
- Budget and dues recommendation (Peter) 20 minutes

Minutes

Previous Minutes approved unanimously

Program Director Report

Peter has been negotiating cross-listing our Level 1 classes with PCC, but would require reducing our income at (hopefully) the addition of more members. Peter suggesting 3 of 20 sessions be co-enrolled with PCC. We'd get reimbursed at about \$120/person. One in each of Spring/Summer/Fall quarters. They'll give us notice ahead of time of enrollment.

Peter asking approval to negotiate with PCC and to add them as co-insured on our insurance policies.

Motion: to authorize peter to negotiate agreement with PCC to offer up to 3 learn to row courses through PCC. **(Passed Unanimously)**

Peter has two candidates, both are non-local, but at least one is willing and able to relocate, as he is a remote worker. The other would need to find a second job.

Women's team has been exploring what kind of support they need. This and the gap left by Sarah may require some reallocation of existing staff.

Amanda and Scott U are working on website improvements. Miel has been hosting meetings around social media/web presence; Alice has participated in these. If anyone has ideas for PR spots, feed them to Glen, so they can get fed back to PBH's PR person on retainer.

Kathy Frederick has retired from running Row for the Cure. She's been trying to find people to keep running the regatta. Peter emphasized that the club needs a seasoned committee to keep it running successfully.

Motion: Station L suspend its sponsorship of the Row for the Cure. **(Passed Unanimously)**

PBH Request

Nick has asked Station L take on the task of locating a storage facility — mostly for very infrequently accessed items, potentially including trailers and boats. Peter to put this in the next newsletter. Terry will also reach out to people she knows in Real Estate industry.

Safety Request from Penny

Penny would like to revamp how the sculling captain's test is done. Would like to do an annual refresher and include more info on *where* people are supposed to be.

Agreed to setup a committee to re-examine our criteria for safety and present it to the membership at the annual meeting.

Board Vacancies

Glen and Donna terms expiring. Many notices to be sent.

Motion: approve budget as presented by peter. Agreed to increase membership rates by 2%.

Peter, Jim, and Darrell to come up with contract language to add as click-through on membership renewals.

New Todos

- Darrell to send out request for new board members

Previous Todos

- ~~Terry to book Lucky Lab Multnomah Village for Annual Meeting.~~
- ~~Glen to bring more details on the PBH offer including terms, and rights.~~
- Darrell: add click-through contract specifying payment details
- Glen, Jim, and Donna to draft a proposal for a sweep version of the Captain's Test.
- ~~Peter to ask Brad to bring his camera and take head shots of coaches and the board to put on the website.~~
- Working group to convert "monthly membership" to "annual membership payment plan" to help avoid confusion about what it means.