

August 19th, 2019, 18:30

**Attendance:** Terry, Sydney, Donna, Alice, Jim, Leslie, Peter, Darrell

## Agenda

- Review Previous Minutes (Darrell, 5 min)
- Treasurer's Report (Donna, Peter, 5 min)
- Program Report (Peter, 45 min)
- Inclusivity Language on website (Alice, 10 min)
- Employee Policies (Sydney, 20 min)

## Minutes

Cut and pasted notes that Peter sent in advance, lightly edited.

Bank Balance \$42,000

July Labor cost \$500 below 2018

Other costs running below 2018 numbers

### **Program**

Successful Waldo Lake trip--22 members participated

Successful Cascadia and Green Lake regattas--60+ total unique members participating

LTR--2 classes now (lower than 2018). Hope for a full fall set of classes beginning September 9

### **Coaching**

Todd Vogt will be joining the staff in the fall. Sculling and back up sweep. Perhaps LTR.

Elizabeth Ankeny is interning for LTR

We are short LTR coaches

### **Women's sweep**

Evaluation for squads and HOC is underway

Kelsey will need to be replaced this winter

### **Sculling**

Debrief from sprint season with Brad and Penny TBD — a few lessons and things to do differently in 2020

### **Portland Fall Classic**

Moved to Vancouver Lake. No Penny or Lynn Walton of RCRC. Need 2-3 key committee members to help with the regatta.

<b>PBH Move timeline</b>	
Tuesday 8/20	PBH Board meeting
Wednesday	racks at boatyard will be leveled
Thursday	dock delivered
Saturday	Last Row! for all members
Saturday	STL moves boats, ergs and all items, dock assembled, bay cleaned
Saturday	STL Party--\$10 donation requested
Sunday	RCRC moves boats, work begins on oar shelters
Monday??	dock connection/anchoring
Tuesday??	Potential rowing from new site????
Wednesday	Scissor lift rented, take down racks in old boathouse
Thursday	same
Sunday 9/1	move racks to off site storage in Trout Lake, WA
<b>Issues</b>	
Budget	PB has \$30-40,000 left in acct. No current need for an assessment or fundraising
Access	Keypad beginning Monday
Logistics	Staff meeting Sunday at new boathouse
Office	Needs organization
Thank yous	Gifts for Nick, Leslie, Ted
Party	update on plans for Saturday
Shutdown?	Land workouts offered, coaches offered their regular shifts
Saturday work party	

## **PBH Update**

Still not finalized the agreement with rail museum, but we have offered to stripe the lot.  
We will convert one of our office parking spaces to bike parking in the not too distant future.

## **Inclusivity Language**

Peter to work with KBott to get this put on the webpage and to make the values and other membership policies more public.

## New Todos

- Peter to work with KBott to get this put on the webpage and to make the values and other membership policies more public.
- Syd and Jim to draft drug and alcohol policy

## Previous Todos

- ~~Temporary Site: discuss back up plan if dock installation or temporary site are delayed~~
- ~~Discuss whether Station L should have a moving committee/project manager to oversee move~~

## September Meeting and minutes

Present: Terry, Leslie, Alice, Donna, Peter + Jim (tardy)

Kevin Mulvaney

Minutes from August, approved, 4-0

### Reports

Treasurer--\$42,000 in bank

August labor cost was \$3000 below 2018.

November meeting, Peter requests that Board discuss financial priorities for 2020

Dues refund request--denied

Program director report

LTR--three classes under way right now, 23 novices, L1, and a L2 class

Todd teaching two, Elizabeth teaching one class

Member programs--new coach Todd for sculling and subbing

Donna moves to award Todd Vogt a complimentary membership until May 2020. Vote 4-0

Portland Boathouse--

As problems crop up, we are addressing

Oar storage, nearing completion.

Dock--ramp connection solutions under way. More dock may be ordered.

Real Estate. PB reps have toured property, so work is continuing on permanent site.

Parking--RR museum lot controlled by city, PB working on it

Bike parking--rack ordered

PFC--STL will need to provide a volunteer coordinator, and a couple of committee members

Safety--Terry will work on the safety curriculum

RFTCure--Peter met with Kathy F., regarding RFTC.

Move to make a \$500 Donation to Komen from our share of PFC profits. The master womens' 8+ will become a trophy race, sponsored by Row for the Cure.

4-1 approved

To do's from last month

D/A policy

Inclusive language--Peter to meet with KBott, as part of the website redesign process.

D/A policy--Sydney will step away from this project.

Jim reports that our policy is ready to go, just needs to be approved by Board and then sent to employees.

Employee policies

Women's Club team--coaching selection