

# February 8, 2021 Board Minutes

Attendees: Peter, Sarah, Cynthia, Rachel, Jim, Donna, Mark, and Leslie

Action items:

1. All board members, ensure you've taken the safe sport training
2. All board members, review Jim's latest rev of the safe sport policy to be voted on in the March meeting: [Link](#)
3. Jim, send out the latest rev of the operating rules and indicate whether people should review before the next meeting
4. Sarah, work with Miel and Alice to determine whether the path to resolution on the private women's facebook page can be that it doesn't include our name or logo
5. Peter, find out when our month to month contract currently ends for the green warehouse

## Minutes

1. Call to order
2. Minutes from December were ratified by the board
3. New officer elections (vacant positions are Chair and Secretary)
  - Sarah Lewins is now the Chair
  - Leslie Spencer is now the Secretary
4. Treasurer's update
  - 2021 Budget—[linked here](#)
  - Membership renewals: 60-70 so far, target is 110+; we're not expecting to end up with a waitlist; last year we had a max of 115
  - PPP loan status -- 2020 loan was forgiven! Applying for a new one \$15k+
  - \$53k balance at the time of the meeting

- Jenny R will pay for a weekend membership but will be able to row outside of the weekend given that she is saving us \$2k on payroll fees, the board has approved this
- Payroll budget is \$92k in 2021 assuming 1xs all year. Payroll was \$80k in 2020 and \$82k 2019

#### 5. Program Update—Peter

- Start of rowing season: we will not row in the dark unless/until the water is warmer
- Staff updates—annual policy reviews, meetings; Peter is holding such a meeting
- Peter will do a membership survey to get a feel for when people will want to return to team boats; we will hold off on doing a women's survey this year
- Work parties -- a couple coming up
- LTR/LTE -- registration will open late February

#### 6. COVID updates

- Workplace training -- Oregon OSHA has put out training related to COVID; everyone took the state training online in December; most of the employees were in a meeting where they had the chance to ask questions and engage in discussion; the employees who weren't there have or will meet with Peter to have a chance to ask questions
- Back to team boat process -- had a good discussion: it is legal to require that people prove they're vaccinated so they can row in team boats, several members suggested we should go this route, but we discussed that there could be other things to take into account like if people are in the same household/pod and how much restriction there is on gyms/bars; we have some time to figure this out and we want to make sure a

#### 7. Portland Boathouse site update

- A new draft sale agreement for the Ross Island lot is up for discussion at the board meeting tomorrow

- Focusing on language that protect us from liability related to the environmental issue
- We're still holding on to the green building for now, hoping we'll know whether Ross Island is our path by the end of March
- Peter will find out tomorrow when the month to month extension on the green warehouse will expire
- Discussed the merits about the green building vs Ross Island: having an existing building is often so much better, but also having waterfront land is very valuable

## 8. 2021 Priorities Discussion

List from annual meeting

- Financial Stability
- Inclusion
- Find a home
- Return from COVID
- Promoting Membership and LTR
- Other?

## 9. Other items

- Social Media update

Here are the social media sites we have:

- Club public Facebook site-- admins Scott, Peter, Miel
- Club public Instagram account--admins Miel, Alice
- Private Station L womens facebook site--admins Alice, Miel
  - Board feels that the private site probably should not use the name "Station L" -- Sarah will work with Miel and Alice to determine whether we should move forward or reconsider
- Station L womens Instagram account
  - This one hasn't caused problems that we know of so we'll focus on the private Facebook account for now
- Let's get board pics on website (only for members logged in)

- Operating Rule update -- next meeting let's review these and put them up for approval in the next meeting
- Safesport update - Jim sent out a new safe sport policy revision. All board members, please read