

February 13, 2023 - Station L Board Minutes

Attendees: Cynthia, Eric, Jeff, Mark, Peter, Piper, Rachel

Call to order: Called to order at 6:35 pm by Peter

Adjourned: 8:05 pm

Welcome to new board members - Eric, Jeff, and Piper!

Secretary Report

- Minutes from January reviewed and approved
- Communication/Board Google drive to be cleaned up. Mark will coordinate with Darrell for support.
- Terms of new members (Jeff 2 years, others 3)
- Board Officers for 2023
 - Terms of current offices to be renewed - may revisit in 3 months. Passed unanimously

Treasurer Report

- Bank Balance \$31,686
- Dues Renewal deadline Feb. 28
 - Exclusion date 3/1 to non-payment of dues (or arrangement), missing USRowing membership/waivers
 - Peter will send out email one week in advance including how to verify in iCrew.
 - Passed unanimously
- Q1 budget report at April meeting
- Peter handling a few treasurer duties this month - Jenny to return soon
- Donna remains on call if we ever need her

Executive Director Report

- iCrew implementation
 - Event and practice sign up working fine
 - Membership payments working

- Need to integrate education registration
- Management Hiring
 - Revising job descriptions to align applicant interest/skills with needs.
 - Hiring doesn't include additional management support. May advertise more broadly later.
 - Applicants
 - Laura and Charlotte on Education (including Learn to Row) and Membership
 - Equipment: Tara (organization and inventory) and Kyle (boat fleet and launch fleet preventative maintenance)
 - Todd shadows Peter on Staff/Admin. (Todd will be gone over summer to compete)
 - Sarah Howeth to work on special projects for Peter
- Program Updates
 - Sweep schedule and staffing complete (as communicated by Peter via email)
 - Scull schedule and staffing to be published Tuesday
 - LTR new format with LTR1 in 1x and LTR2 in 2x/4x
 - Focus on Development/Rec sculling program (working toward more consistent coaching)
 - Open Rowing and Logbook rowing policy TBA in March
- Staff Updates
 - Ednah has elected to reduce coaching (no longer serving as lead women's sweep coach)
- Portland Boathouse
 - Currently negotiating lease language with Pamplin
 - Making progress on dock permitting
- Annual Meeting post-it feedback (most was for coach or ED consumption)
 - Increase Communication from the Board
 - Create a mentor program

- Community outreach programs
 - Nick discussed Rose City's program with middle schools at annual meeting
 - Rachel will reach out to Leslie
- More regular opportunities for feedback, surveys
- Create elite high performance training program
 - Board discussed and noted that this doesn't seem to be a strong or frequent need, and is somewhat different than focus of club
 - If Station L members are competitive at an elite level and request support, it can be considered on a case-by-case basis
- Run summer camps for college students

Adjourned:8:05